

First Reading: August 2, 2022
Second Reading: August 9, 2022

ORDINANCE NO. 13874

AN ORDINANCE AMENDING CHATTANOOGA CITY CODE,
PART II, CHAPTER 2, BY ADDING ARTICLE XVI,
CHATTANOOGA DEPARTMENT OF COMMUNITY
DEVELOPMENT, INCLUDING THE OFFICE OF FAMILY
EMPOWERMENT ADVISORY BOARD.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CHATTANOOGA,
TENNESSEE:

SECTION 1. That Chattanooga City Code, Part II, Chapter 2, be amended by adding Article XVI, Chattanooga Department of Community Development, including the Office of Family Empowerment Advisory Board, as follows:

ARTICLE XVI.

CHATTANOOGA DEPARTMENT OF COMMUNITY DEVELOPMENT

Sec. 2-790. Created; purpose.

There be and is hereby created and established the Department of Community Development. This department will manage the City of Chattanooga Code Enforcement Division, the City of Chattanooga Community Centers, Neighborhood Services, and the Office of Family Empowerment.

Sec. 2-791. Office of Family Empowerment Advisory Board -- Created; function; composition.

(a) As part of the Department of Community Development, there is hereby created the Office of Family Empowerment Advisory Board (the "Board"). Pursuant to the Community Services Block Grant Act, 42 USC § 9910(b), the Office of Family Empowerment shall administer the community services block grant ("CSGB") program through the Board which will fully participate in the development, planning, implementation, and evaluation of the CSGB program to serve low-income communities.

(b) The Board shall be composed of nine (9) members. Three (3) members shall be recommended and voted for appointment, by the Board, from among the City's economically, disadvantaged communities and approved by a majority of the City Council. Two (2) members shall be appointed by the Mayor of the City of Chattanooga and approved by a majority of the City Council. One (1) member shall be appointed by the Mayor of Hamilton County. Three (3) members shall be recommended for appointment, by Office of Family Empowerment leadership, from among major community partners and approved by a majority of the City Council.

(c) At least one third of the members shall be democratically selected representatives of the low-income community; one-third of the members shall be local elected officials (or their representatives); and the remaining members shall be from major groups and interests in the community. At any meeting of this Board five (5) members shall constitute a quorum to conduct business.

Sec. 2-792. Office of Family Empowerment Advisory Board -- Terms; vacancies.

The terms of the members of the Head Start Governing Board shall be for two (2) years. Initially, the members of the Board shall be appointed so that they hold office for staggered terms. The three (3) members recommended and appointed by the Board and the one (1) County Mayor appointment shall be initially appointed for one (1) year terms. The three (3) members recommended by OFE leadership, and the two (2) City Mayor appointments shall be initially appointed for two (2) year terms. Upon the expiration of the term of any appointed member, a successor shall serve a term of two (2) years. The failure of any member to attend two (2) consecutive meetings or three (3) meetings within any calendar year shall be the basis for removal by the City Mayor and reappointment of another member by the City Mayor, subject to the confirmation of a majority of the City Council. Should any vacancy occur on the Board by death, resignation, or removal of a member, the member's unexpired term shall be filled by appointment of an individual in the same manner as the vacating member was appointed, if possible. No member, other than an elected official or his designee, may serve more than two (2) consecutive terms on the Board.

Sec. 2-793. Office of Family Empowerment Advisory Board -- Limited scope of Board function.

The advisory responsibilities of the Board shall be limited to the City of Chattanooga Office of Family Empowerment programs only. The Board shall not have any governance, administrative, nor operational authority over the Department of Community Development, including the Office of Family Empowerment, its administrator, directors, managers, or staff. All administrative and operational authority over the Department of Community Development shall be vested in the City Mayor and in the administrator of the department, as set forth in Sec. 2-795 below, and her or his executive leadership team.

Sec. 2-794. Bylaws; officers; executive committee.

The Office of Family Empowerment Advisory Board shall adopt and may amend bylaws for the regulation of its meetings and proceedings. It shall also elect as officers, a Chairperson, Vice Chairperson, and Secretary, who will serve as the executive committee for the Board.

Sec. 2-795. Administrator.

There shall be an administrator of the Department of Community Development who shall be appointed by the Mayor of the City of Chattanooga subject to confirmation by a majority of the City Council. If the administrator position becomes vacant, the vacancy shall be filled by the Mayor of the City of Chattanooga and be subject to confirmation by a majority of the City Council.

Sec. 2-796. Administrative control of department; powers of mayor, administrator.

The City Mayor and the administrator of the Department of Community Development shall have respective levels of administrative authority over the Department of Community Development. The City Mayor shall be empowered to employ, discharge, or suspend the administrator of the department subject to confirmation by a majority of the City Council. The administrator shall be empowered to employ, discharge, or suspend all other employees of the department subject to confirmation of the mayor and city council.

Sec. 2-797. Financial affairs; receipts and disbursements.

All fiscal and financial affairs of the Department of Community Development shall be conducted by the city finance officer. All receipts and disbursements shall be handled in accordance with the applicable provisions of the charter and ordinances of the city.

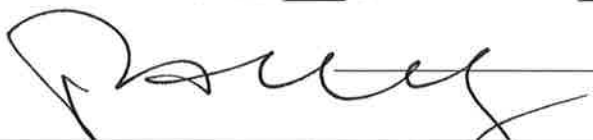
SECTION 2. BE IT FURTHER ORDAINED, That this Ordinance shall take effect two (2) weeks from and after its passage.

Passed on second and final reading: August 9, 2022



CHAIRPERSON

APPROVED: DISAPPROVED:



MAYOR